

NOTICE OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING

The Special meeting of the Committee of the Whole is scheduled for
Thursday, March 11, 2021 beginning at 5:30 p.m.

A copy of the agenda for this meeting is attached hereto and
can be found at www.tinleypark.org.

NOTICE - MEETING MODIFICATION DUE TO COVID-19

Pursuant to Governor Pritzker's Executive Order 2020-07, Executive Order 2020-10, Executive Order 2020-18, Executive Order 2020-32, Executive Order 2020-33, Executive Order 2020-39, and Executive Order 2020-44, which collectively suspends the Illinois Open Meetings Act requirements regarding in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, issued on June 26, 2020, the members of the Committee of the Whole may be participating in the meeting through teleconference.

A livestream of the electronic meeting will be broadcasted at Village Hall. Pursuant to Governor's Executive Order No. 2020-43 and CDC guidelines, no more than 25 people or 25% of the maximum capacity will be allowed in the Council Chambers at any one time, so long as attendees comply with social distancing guidelines. Anyone in excess of maximum limit will be asked to wait in another room with live feed to the meeting until the agenda item for which the person or persons would like to speak on is being discussed or until the open floor for public comments.

Meetings are open to the public, but members of the public may continue to submit their public comments or requests to speak telephonically in advance of the meeting to clerksoffice@tinleypark.org or place requests in the Drop Box at the Village Hall by noon on March 11, 2021. Please note, written comments will not be read aloud during the meeting. A copy of the Village's Temporary Public Participation Rules & Procedures is attached to this Notice.

Kristin A. Thirion
Clerk
Village of Tinley Park

**VILLAGE OF TINLEY PARK
TEMPORARY PUBLIC PARTICIPATION RULES & PROCEDURES**

As stated in Gubernatorial Executive Order 2020-07 issued on March 16, 2020 and Gubernatorial Executive Order 2020-10 issued on March 20, 2020, both extended by Gubernatorial Executive Order 2020-18 issued on April 1, 2020, all public gatherings of more than ten people are prohibited. In-person public participation is not defined as an essential activity.

The Mayor of Tinley Park is issuing the following rules for all Village Board and other public meetings in order to promote social distancing as required by the aforementioned Executive Orders and the requirements of the Open Meetings Act:

Written Comments

After publication of the agenda, email comments to clerksoffice@tinleypark.org. When providing written comments to be included as public participation at a public meeting, clearly identify the following in the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wishes to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.);
- For specific Agenda Items, identify and include the specific agenda item number;
- The entire content of the comments will be subject to public release. The Village of Tinley Park is under no obligation to redact any information.

The contents of all comments will be provided to the relevant public body for their review. **Written comments will not be read aloud during the meeting. If you wish to publicly address the public body, you may request to participate via teleconference as described below.**

Comments must be submitted by 12:00 pm on the day of the meeting. However, it is strongly recommended that comments be emailed not less than twenty-four (24) hours prior to the meeting so the appropriate Board members, Commissioners, Board members, and Committee members have sufficient time to review the comments prior to the meeting.

Live Public Participation During Meeting

After publication of the agenda, those wishing to participate in a live telephone call option at a public meeting must register by 12:00 pm on the day of the meeting. A Village representative will call the participant at the relevant portion of the meeting and the participant will be allowed to participate telephonically at the meeting. To participate in a live telephone call during the meeting, a request shall be submitted by email to clerksoffice@tinleypark.org. The following information must be included the subject line:

- The date of the meeting;
- The type of meeting for the written comments (e.g. Village Board meeting, Zoning Board of Appeals meeting, Plan Commission meeting, etc.);
- Name and any other identifying information the participant wishes to convey to the public body;
- The category of public participation (e.g., Receive Comments from the Public, Agenda Items, etc.); and
- For specific Agenda Items, identify and include the specific agenda item number.

If the participant provides an email address, they will receive a confirmation email that their request has been logged. If the participant provides an email address and does not receive a confirmation email, they may call (708) 444-5000 during regular business hours to confirm the application was received.

Upon successful registration, the participant's name will be placed on an internal Village list. On the date and during relevant portion of the meeting, the participant will be called by a Village representative. The Village representative will call the provided telephone number and allow the phone to ring not more than four (4) times. If the call is not answered within those four (4) rings, the call will be terminated and the Village representative will call the next participant on the list.

The public comment should be presented in a manner as if the participant is in attendance at the meeting. At the start of the call, the participant should provide their name and any other information the participant wishes to convey. For comments regarding Agenda Items, identify and include the specific agenda item number. The participant should try to address all comments to the public body as a whole and not to any member thereof. Repetitive comments are discouraged. The total comment time for any single participant is three (3) minutes. Further time up to an additional three (3) minutes may be granted by motion. A participant may not give his or her allotted minutes to another participant to increase that person's allotted time.

NOTICE - VILLAGE OF TINLEY PARK
SPECIAL MEETING OF THE COMMITTEE OF THE WHOLE

NOTICE IS HEREBY GIVEN that a special Committee of the Whole Meeting of the Village of Tinley Park, Cook and Will Counties, Illinois will be held on Thursday, March 11, 2021, beginning at 5:30p.m. in Council Chambers, located in the Tinley Park Village Hall, 16250 South Oak Park Avenue, Tinley Park, Illinois 60477.

The agenda is as follows:

1. CALL MEETING TO ORDER.
2. CONSIDER APPROVAL OF THE MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING HELD ON MARCH 2, 2021.
3. DISCUSS INCENTIVE AGREEMENT FOR BOULEVARD RESTAURANT.
4. DISCUSS MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PROGRAM UPDATE.
5. DISCUSS SERVICE CONTRACT RENEWAL FOR IRRIGATION MAINTENANCE.
6. DISCUSS SERVICE CONTRACT RENEWAL FOR MOWING.
7. DISCUSS SERVICE CONTRACT RENEWAL FOR LANDSCAPE BED MAINTENANCE.
8. DISCUSS SERVICE CONTRACT RENEWAL FOR STORMWATER MAINTENANCE.
9. DISCUSS SERVICE CONTRACT FOR LAWN TREATMENT.
10. RECEIVE COMMENTS FROM THE PUBLIC.

ADJOURNMENT

KRISTIN A. THIRION, VILLAGE CLERK

MINUTES
Meeting of the Committee of the Whole
March 2, 2021 – 7:00 p.m.
Village Hall of Tinley Park – Council Chambers
16250 S. Oak Park Avenue
Tinley Park, IL 60477

President Pro Tem Glotz called the meeting of the Committee of the Whole on March 2, 2021, to order at 7:03 p.m.

At this time, President Pro Tem Glotz stated this meeting was conducted remotely via electronic participation consistent with Governor Pritzker's Executive Orders suspending certain requirements of the Open Meetings Act provisions relating to in-person attendance by members of a public body due to the COVID-19 pandemic. President Pro-Tem Glotz introduced ground rules for effective and clear conduct of Village business. Elected officials confirmed they were able to hear one another.

Clerk Thirion called the roll. Present and responding to roll call were the following:

Members Present: M. Glotz, Village President Pro Tem
K. Thirion, Village Clerk
C. Berg, Village Trustee
W. Brady, Village Trustee
W. Brennan, Village Trustee
D. Galante, Village Trustee
M. Mueller, Village Trustee
J. Vandenberg, Village President (Arrived at 7:10)

Members Absent:

Staff Present: D. Niemeyer, Village Manager
P. Carr, Assistant Village Manager
L. Godette, Deputy Clerk
J. Urbanski, Public Works Director
B. Bettenhausen, Village Treasurer
A. Brown, Assistant Village Treasurer
H. Lipman, Assistant to the Village Manager
S. Tencza, Police Commander
P. Connelly, Village Attorney

Others Present: Erin Gallagher, Erin Gallagher & Associates, LLC

Item #2 - CONSIDER APPROVAL OF THE MINUTES OF THE SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON FEBRUARY 16, 2021 – Motion was made by Trustee Glotz, seconded by Trustee Mueller, to approve the minutes of the Special Committee of the Whole meeting held on February 16, 2021. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

Item #3 – DISCUSS WAIVING THE ONE (1) YEAR REQUIREMENT FOR OCCUPANCY AND AWARDED AN AV LIQUOR/GAMING LICENSE FOR ZIN CLUB, 18211 HARLEM AVENUE – Hannah Lipman, Assistant to the Village Manager, presented a request from petitioners, Tahoe Shuaipaj and Afrim Shehu, who have approached the Liquor Commissioner seeking a Class AV License for a new wine bar concept at 18211 Harlem Avenue. The petitioners have other area wine bars, one being New Lenox. The concept is to offer on-premise consumption of wines and upper-tier whiskeys. There will also be retail sales of

wines and wine-related gift items. The appearance will be sophisticated and available for a 21+ crowd. The food menu will offer cheese flights, charcuterie boards, bruschetta, stone-fired pizza, and limited desserts.

A letter of intent, business plan, and photos of the existing New Lenox location was provided.

As the petitioners were the previous owners of CD Liquors, Trustee Mueller asked when CD Liquors was sold. Erin Gallagher, Erin Gallagher & Associates, LLC, stated she does not have the exact date but it was a recent sale. Trustee Mueller also asked if the New Lenox location has met the gaming revenue requirements and what the gaming vs. non-gaming revenue split at the proposed location will be. Ms. Gallagher stated New Lenox has met the requirements she however is not privy to the revenue discussion for the proposed location. She added that the different locations have individual business models tailored to each location. The proposed location will have a pub-like atmosphere

Trustee Brennan asked if the petitioners would move forward without an AV Liquor License. Ms. Gallagher replied they would, but not in the current proposed location.

Due to lack of a motion, waiving the one (1) year requirement for occupancy and awarding an AV liquor/gaming license for Zin Club, 18211 Harlem Avenue, failed.

Motion was made by Trustee Glotz, seconded by Trustee Mueller, to recommend awarding a Class A Liquor license for Zin Club, 18211 Harlem Avenue, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. Abstain: Berg. President Pro Tem Glotz declared the motion carried.

Item #4 – DISCUSS AMENDING CERTAIN SECTIONS OF THE TINLEY PARK MUNICIPAL CODE MOTOR VEHICLE LICENSING PERTAINING TO FREE STICKERS FOR CERTAIN DEPARTMENTS, AGENCIES – Pat Carr, Assistant Village Manager, presented the amendment. As early as 1965, the Village Board authorized one free vehicle sticker to be offered to each volunteer firefighter living within Tinley Park as a small token of gratitude for their selfless dedication and service to the community. In 1975 this was extended to retired volunteer firefighters and a year later to Emergency Services and Disaster Agency (currently Emergency Management Agency). In 1977 the Village initiated a paid-on-call system for compensation for volunteer firefighters and in 1990 Emergency Management staff began to be compensated. This benefit has never been provided to other residents who dedicate their time and skills as volunteers.

Motion was made by Trustee Glotz, seconded by Trustee Brady, to recommend amending certain sections of the Tinley Park Municipal Code Motor Vehicle Licensing pertaining to Free Stickers for Certain Departments, Agencies, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

Item #5 – DISCUSS AGREEMENT WITH TYLER TECHNOLOGY FOR THE ONLINE PORTAL FOR VEHICLE LICENSE – Andrew Brown, Assistant Village Treasurer, presented the agreement which will provide the ability to accept payment online for more services and fees. The software and implementation were quoted at \$22,224, with annual maintenance fees of

\$3,240. The total cost, which has been budgeted and charged to the Capital Projects Fund for Finance Software, for fiscal year 2021 is \$25,464.

Motion was made by Trustee Glotz, seconded by Trustee Berg, to recommend an agreement with Tyler Technology for the online portal for vehicle licenses, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

Item #6 – DISCUSS LICENSE PLATE RECOGNITION (LPR) UPDATE, AND PHASE 2 REQUEST

John Urbanski, Public Works Director, presented the LPR update, and Phase 2 request. In 2019 the Fixed Automated License Plate Reader (ALPR) RFP awarded Minuteman Security Technologies the contract to install what was designated as “Phase 1” of cameras. As that project is ending and has proven positive results with percentage of reads and the ability for the Police Department to utilize in investigations, the request to proceed to Phase 2 was presented.

Pat Carr coordinated with the IT department to secure a Homeland Security grant to cover the Phase 1 installation costs. As a result, the original amount budgeted to support Phase 1 is still available in the current FY. After reviewing the initial quote for Phase 2 which was presented on an individual installation basis, Minuteman offered a potential savings of \$18k by installing as a combined project. With this adjusted cost savings, Public Works and the Police Department recommended proceeding with the installation of the Phase 2 LPR cameras as a combined intersection project.

Funds are budgeted and available in Capital Fund:	
Budget Amount:	\$ 433,622.75
Phase 2 recommended contract	<u>\$ 149,674.00</u>
Difference – UNDER BUDGET -	\$ 283,948.75

Motion was made by Trustee Brennan, seconded by Trustee Brady, to recommend a contract with Minuteman Security Technologies, for Phase 2 of the ALPR installation and maintenance services, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

Item #7 – DISCUSS BULK FUEL CONTRACT– Mr. Urbanski presented the Bulk Fuel contract. The one (1) year agreement with Al Warren Oil Company, Inc. (Warren Oil) has concluded. The previous contract locked in a flat rate per gallon for both unleaded and diesel fuels at an established baseline quantity of historical usage at approximately 80% each month. This baseline was typically met, and once exceeded, the cost per gallon is charged to meet OPIS regional rates, which still fall below “street values”.

Public Works recommended expansion of the current contract to include the Tinley Park Park District (TPPD). After reaching out to the TPPD it was determined to be mutually advantageous to combine both agencies into one contract. Warren Oil will still invoice delivered quantities to each separate entity but, this combined contract will allow for the benchmark quantity to be raised, minimizing the charged overages at the OPIS rates. Shawn Roby, TPPD Director of Parks and Recreation, is presenting the agreement to the TPPD Board.

Due to the method of the futures market vs. board meeting schedule, it was recommended that the Village Board grant the Village Manager the authority to finalize a contract immediately following approval. Based on the current market Warren Oil offers ranged rates for unleaded at \$1.95 - \$2.05 per gallon and diesel at \$2.05 - \$2.15 per gallon, plus applicable taxes.

Motion was made by Trustee Glotz, seconded by Trustee Brennan, to recommend a contract with Al Warren Oil Company, Inc. and Village Manager authority to lock in per-gallon rates at amounts approximate to those stated, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

Item #8 – DISCUSS SIGN FOR THE TINLEY PARK CONVENTION CENTER – David Niemeyer, Village Manager, presented the sign request. The importance of replacing the 15-year-old, outdated Harlem Avenue sign which serves as the programming sign for the Convention Center as well as an important landmark entry sign for the Village, was discussed in a recent meeting with Convention Center managers, The HARP Group.

A quote from Van Bruggen signs for \$121, 918 for a new digital Jumbotron sign as well as a letter from HARP Group explaining the need for the sign and the problems with the current sign was provided. The new sign could promote live music programming in the Village, public service announcements, and Village special events. Currently, \$120,000 is in the budget for flag poles at the convention center however it was recommended to use that money for the sign. As the economy is beginning to emerge from the problems caused in the last year by COVID, the sign will be important for restarting the dynamic tourism economy that was being developed.

One (1) additional quote was received from Phil Bruckman for \$108,990. This quote did not include construction.

President Vandenberg asked if any TIF funds were remaining that could be used for this project. Brad Bettenhausen, Village Treasurer replied no.

Trustee Brady reminded everyone not to forget about installing the flag poles.

Motion was made by Trustee Mueller, seconded by Trustee Brady, to recommend the purchase of a digital Jumbotron sign from Van Bruggen Signs, be forwarded to the Village Board for approval. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the motion carried.

Item #9 - RECEIVE COMMENTS FROM THE PUBLIC –

A citizen commented on the TPCC sign.

Laura Godette, Deputy Village Clerk, stated there was no written comment or request to speak telephonically.

Motion was made by Trustee Glotz, seconded by Trustee Brennan, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Berg, Brady, Brennan, Galante, Glotz, Mueller. Nays: None. Absent: None. President Pro Tem Glotz declared the meeting adjourned at 7:34 p.m.

dm



Interoffice Memo

Date: March 11, 2021

To: Committee of the Whole

CC: David Niemeyer, Village Manager

From: Priscilla Cordero, Business Development Manager

Subject: Restaurant Group Incentive Agreement

BACKGROUND:

Ed Nemec proposes to build out approximately 6,900 sq. ft. of space on the lower level of the Boulevard at Central Station for a first class, upscale casual restaurant. Mr. Nemec projects the buildout to cost approximately One Million Nine Hundred Fifty-Nine Thousand Eight Hundred Dollars and No Cents (\$1,959,800) and is seeking financial assistance from the Village.

The proposed restaurant concept is an Italian-inspired tapas style menu with shareable small plates, along with a full bar, outdoor dining area and banquet space. The first phase will include a 35-seat restaurant with an outdoor dining area and a carry out/TOGO area. The second phase includes a 140-seat banquet area. Mr. Nemec has nearly 40 years of restaurant experience including previously owning other entities. His latest venture was with the Dancing Marlin Restaurant.

Request:

Ed Nemec has requested \$300,000 in assistance; \$230,000 of the request is upfront to support the build out with the remaining \$70,000 paid through sales tax sharing over three (3) years. The Village would share part of the 1% State of Illinois Sales Tax collected. The Village's home rule tax is not part of the incentive. For the benefit of Tenant, the Village's economic assistance operates in the following manner. The Village has set a Maximum Reimbursement Amount of \$300,000 or 18% of the Actual Project Costs, whichever is lesser. That assistance can come from two sources – TIF reimbursement (for TIF-eligible costs) and sales tax incentive. The TIF reimbursement is capped at \$230,000, while the sales tax incentive is capped at \$70,000. If the Project Budget goes down, which reduces the TIF-eligible expenses, the sales tax incentive can increase up to \$70,000, and vice versa. However, if TIF-eligible expenses are reduced to \$150,000, the Tenant will only receive a maximum of \$70,000 in sales tax incentives. In other words, the funding can slide up or down, but only to caps established in the Agreement.

Further explanation of the incentive is provided below:

Incentive (part 1):

The initial incentive will be distributed from the capital project fund with reimbursement coming from the New Bremen TIF district for all TIF-eligible costs. The Village will require proof of paid invoices to be submitted, so that all eligible TIF expenditures can be identified and reimbursed in accordance with the TIF Act. Any portion of the distribution that is not reimbursed by the TIF district will be reimbursed to the capital projects fund through the sales tax generated from the

restaurant. Said portion of the maximum TIF reimbursement amount shall not exceed **\$230,000**. The reimbursement will be provided after all paid invoices related to the Project have been submitted to Village Staff and the Restaurant is operational.

Incentive (part 2): The Village will retain sales tax generated on the first \$1 million of taxable sales (\$10,000 in sales tax distributed), share 100% of the retailer's occupational sales tax (not eligible for home rule municipal retailer's occupation tax and home rule service occupation tax) with the restaurant up to a cap of \$70,000 of sales tax distributed. Per the projections provided by the restaurant group, the sales tax incentive would be distributed as follows (actual amount distributed will vary based on the actual sales tax generated by the restaurant in the years of operation):

- Year One-\$15,000
- Year Two-\$27,000
- Year Three-\$28,000 (\$70,000 cap achieved)

(Note: Village's total sales tax rate is 1.75%, but the rebate is based upon just the 1% state tax and does not include the home rule .75% tax).

Additional language is being discussed in the agreement to provide the Village first lien position on all business assets.

Other Sources of Funding:

- The developer will be contributing \$150k-\$200k towards buildout costs.
- The project is funded by private investors

Benefits:

The project provides several benefits to the Village:

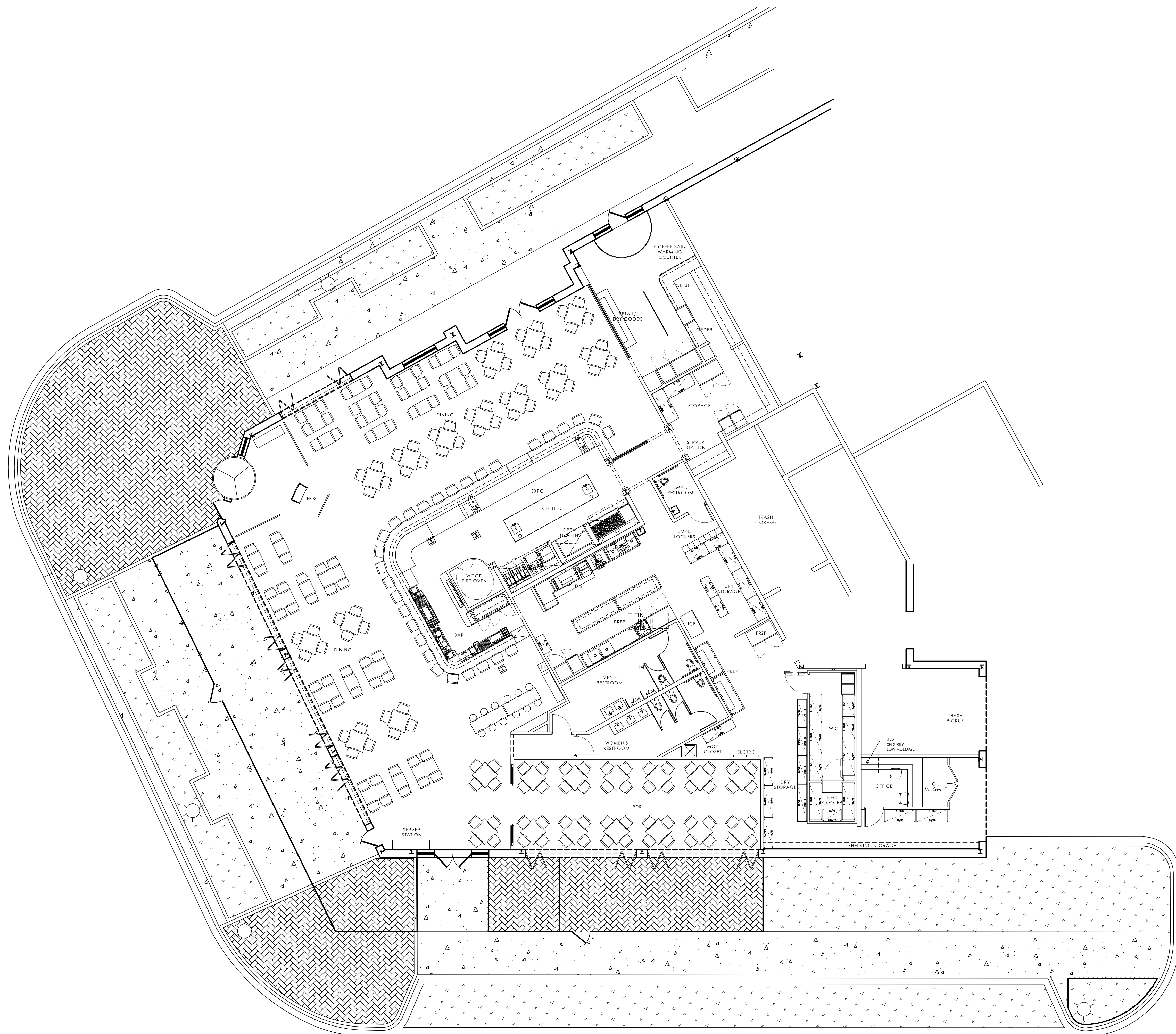
- Attracts a business that has the potential to create the desired synergy to attract Millennials, a vital demographic, to the Downtown.
- Serves as an anchor to attract related entertainment, visitor and tourism businesses, adding an estimated 70 new jobs.
- Has potential to generate sales tax for the Village.

Staff Recommendation:

Staff is seeking a motion to recommend the approval of a \$300,000 financial incentive for Ed Nemecek to be presented to the Village Board for first read on March 11, 2021.

Attachments:

1. Floor Plan



1 FLOOR PLAN
SCALE: 1/8" = 1'-0"

Revisions	

Project Name:
THE BOULEVARD AT CENTRAL STATION
DANCING MARLIN RESTAURANT
GROUP

FLOOR PLAN
(STANDARD SPACING)

Scale: AS NOTED	Sheet Number: ID 1.0
Date: 09/05/20	Approved By:
Drawn By:	

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Interoffice Memo

Date: March 3, 2021

To: David Niemeyer – Village Manager
Brad Bettenhausen – Village Treasurer
John Urbanski, Interim Public Works Director

From: Colby Zemaitis, PE, CFM – Village Engineer

Subject: Illinois Environmental Protection Agency (IEPA) MS4 Program Update

Presented for the Committee of the Whole Meeting for consideration and possible action:

Description: The current reporting period for the Village's General Storm Water Permit for Small Municipal Separate Storm Sewer Systems (MS4) began in April 2020 and extends to March 2021. The Village began this MS4 Program back in April of 2017 and the current IEPA ILR40 General Permit and expired on February 28, 2021. IEPA is working on an updated permit at which time the Village will renew their permit.

The Village Stormwater Management Program has implemented most of the tasks outlined in the current IEPA National Pollutant Discharge Elimination System (NPDES) Permit Program which is designed to reduce the discharge of pollutants from our storm sewer system to the maximum extent possible to our rivers and streams.

The Village's Best Management Practices (BMP's) are requirements set and required to be followed by all new developments and re-development of existing sites. This program requires the Village to outline its BMP control measures, measure and report them annually. These tasks include the following:

- Public Education and Outreach:
 - The Village website provides information/links to articles related to water quality.
- Public Participation and Involvement:
 - Annual Spring Clean-Up Day.
- Illicit Discharge Detection and Elimination:
 - Annual storm Water Management Facility Inspections.
- Construction and Post-Construction Site Runoff Control:
 - Enforcement of the Village's Erosion and Sediment Control Ordinance.
- Pollution Prevention and Good Housekeeping:
 - Staff Training.
 - Inspection and Maintenance Program.

Staff Direction Request:

1. Direct Staff as necessary.

Attachment:

1. General Storm Water Permit for (MS4) Overview prepared by Robinson Engineering.

General Storm Water Permit for Small Municipal Separate Storm Sewer Systems (MS4)

Village of Tinley Park, IL

Tinley Park's MS4 Program Update

IEPA

- Illinois Environmental Protection Agency

NPDES

- National Pollution Discharge Elimination System

MS4

- Municipal Separate Storm Sewer Systems

ILR40

- General Statewide Permit



Tinley Park's MS4 Program Update

Phase II Program

- Began in March 2003
- Permits Updated Every 5 Years

Notice of Intent

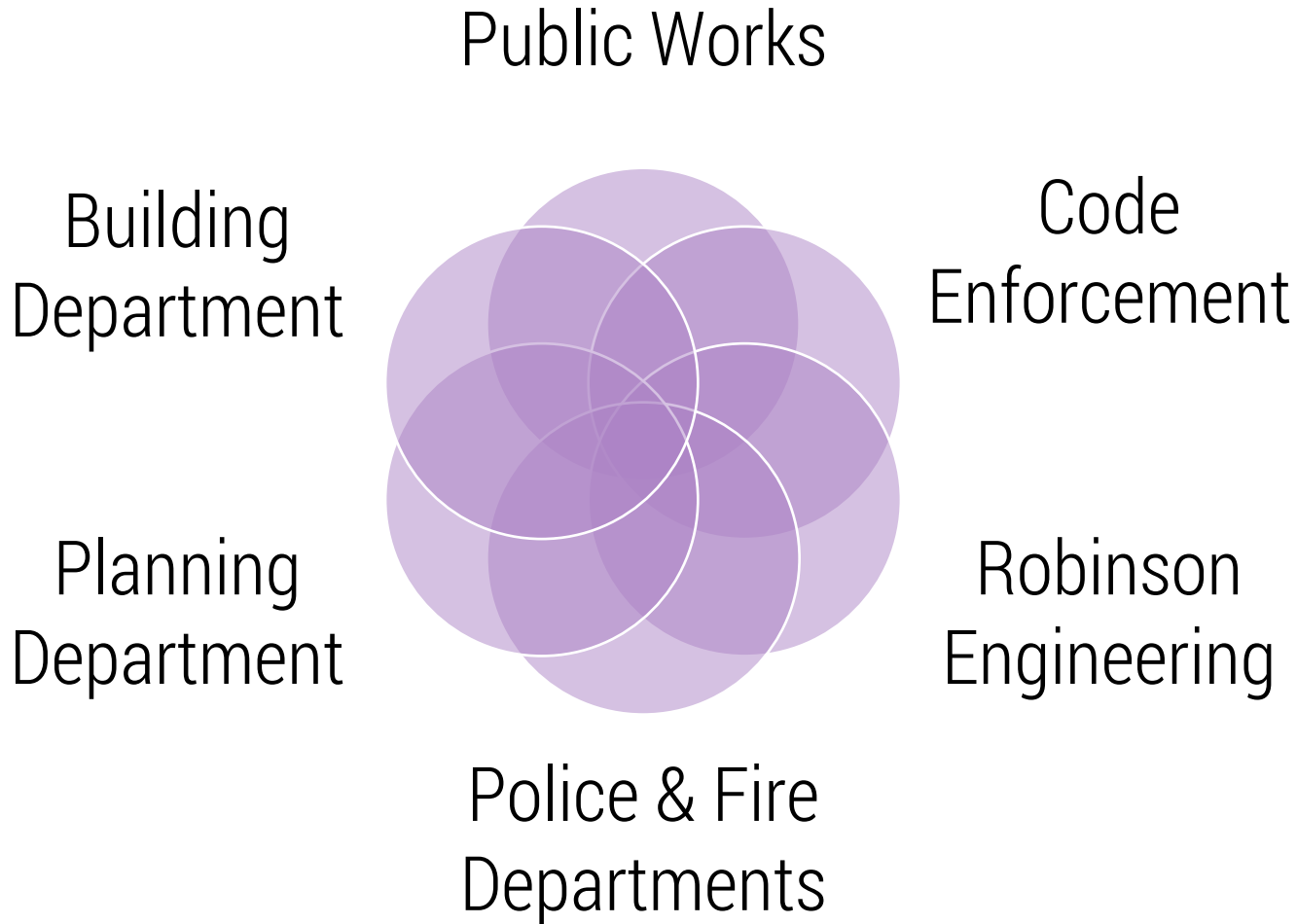
- Define Program
- Define Minimum Control Measures

Facility Inspections

- Required Annually
- Report on Control Measures



NPDES Team: Village Wide Effort



Tinley Park's 6 Minimum Control Measures

Public Education & Outreach

- Brochures, Newsletter Articles, Website Posts

Public Participation/Involvement

- Spring Clean Up Day, Recycling Program, Prescription Drop Off

Illicit Discharge Detection and Elimination

- Dry Weather Outfall Inspections, Storm Sewer Inspections & Clean Out

Construction Site Runoff Control

- Temporary Storm Water Quality BMPs: Plan Review, Construction Inspections

Post-Construction Site Runoff Control

- Permanent Storm Water Quality BMPs: Plan Review, Inspections

Pollution Prevention/Good Housekeeping

- Employee Training, Spill Prevention, Street Sweeping, Material Storage





Interoffice Memo

Date: March 2, 2021
To: John Urbanski, Public Works Director
From: Kelly Mulqueeny, Street Superintendent
Subject: Service Contract Award-Renewal Irrigation Maintenance 2021 (Year 2 of 3)

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action:

Scope of Work: This service contract is a renewal to provide start up, winterization, and repair services to our irrigation systems at 3 (three) Streets Department locations and 4 (four) Facilities Department locations.

- LaGrange Road
- Harlem Avenue
- 171st Medians
- Fire Station #4
- Oak Park Ave. Metra Station
- Village Hall
- Police Station

Description: Public Works is recommending that we extend our current contract for an additional year for irrigation services on our 7 locations throughout Tinley Park (see above). The contract has the option of 2 (two)-1 (one) year renewals. This would be the first (1st) extension of the contract. The past year Aquamist has proven to be professional, reliable contractor with reasonable rates.

Budget / Finance: Funding is requested in the FY22 Budget.

Budget Available	\$49,960.00
Anticipated Costs (3% increase)	<u>\$40,447.20</u>
Difference (under budget)	\$9,512.80

Staff Direction Request:

1. Approve the first (1st) contract extension for Irrigation Maintenance with Aquamist at the estimated cost of \$40,447.20 for turn on, blow out and 1 (one) average repair.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 2, 2021
To: John Urbanski, Public Works Director
From: Kelly Mulqueeny, Street Superintendent
Subject: Service Contract Award-Renewal Mowing 2021 (Year 3 of 3)

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action:

Scope of Work: This service contract is a renewal for mowing services by a qualified contractor for our 234 acres of lawn throughout Tinley Park.

Description: Public Works is recommending that we extend our current contract for an additional year for mowing service on our 234 acres of turf in various locations in Tinley Park. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the second (2nd) and final extension. In the past 2 years, Ridge Landscape Services has proven to be a professional, reliable contractor with reasonable rates.

Budget / Finance: Funding in the amount of \$248,896.00 is requested in the FY22 Budget; Road and Bridge, Facilities, Water and CPL Operating and Maintenance Budget.

Budget Available	\$248,896.00
Costs Lawn Maintenance (24 mowings with 3% increase)	<u>\$195,004.80</u>
Difference (under budget)	\$53,891.20

Staff Direction Request:

1. Approve the second (2nd) and final renewal of the service contract with Ridge Landscape Services for the FY22 Mowing Contract at the estimated cost of 24 weeks at 195,004.80.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 2, 2021
To: John Urbanski, Public Works Director
From: Kelly Mulqueeny, Street Superintendent
Subject: Service Contract Award-Renewal Landscape Bed Maintenance 2021 (Year 3 of 3)

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action:

Scope of Work: This service contract is a renewal for a qualified contractor to provide maintenance to the Villages 5.6 acres of landscape beds throughout Tinley Park.

Description: Public Works is recommending that we extend our current contract for an additional year for landscape bed maintenance at various locations in Tinley Park. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the second (2nd) and final extension.

Background: In 2019 this service contract was advertised and bid in accordance with state bidding laws and provided the Village the potential of extending the contract for two (2) additional years. The past two (2) years Christy Webber Landscape has proven to be a professional, reliable contractor with reasonable rates.

Budget / Finance: Funding in the amount of \$160,000.00 will be available in the FY22 Budget; Road and Bridge.

Budget Available	\$160,000.00
Costs Landscaped Bed Maintenance	<u>\$157,360.25</u>
Difference (Under Budget)	\$2,639.75

Staff Direction Request:

1. Approve the second (2nd) and final renewal of the service contract with Christy Webber Landscape for the FY22 landscape bed contract in the amount of \$157,360.25.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 2, 2021
To: John Urbanski, Public Works Director
From: Kelly Mulqueeny, Street Superintendent
Subject: Service Contract Award-Renewal Stormwater Area Maintenance 2021 (Year 3 of 3)

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action:

Scope of Work: This service contract is a renewal for a qualified contractor to provide maintenance for stormwater areas including installation, management, and stewardship for naturalized areas at various locations throughout the Village.

Description: Public Works is recommending that we extend our current contract for an additional year for Stormwater maintenance at various locations in Tinley Park. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the second (2nd) and final extension. The past (2) two years Cardno Inc. has proven to be a professional, reliable contractor with reasonable rates.

Budget / Finance: Funding in the amount of \$189,500 will be available in the FY22 Budget; Storm Water Mangement.

Budget Available	\$189,500
Costs Stormwater Area Maintenance	<u>\$189,500</u>
Difference	\$0

Staff Direction Request:

1. Approve the second (2nd) and final contract extention for FY22 stormwater maintenance contract with Cardno Inc. in the amount of \$189,500.
2. Direct Staff as necessary.



Interoffice Memo

Date: March 2, 2021
To: John Urbanski, Public Works Director
From: Kelly Mulqueeny, Street Superintendent
Subject: Recommended Bid Award: Lawn Treatments 2021 (Year 1 of 3)

Presented at the Committee of the Whole and Village Board Meetings for consideration and possible action:

Description/Scope of Work: This service contract is a renewal for a qualified contractor to provide lawn treatments to the Villages 234 acres of lawn areas throughout Tinley Park. The scope varies by location.

Description: Public Works is recommending that we award a contract for lawn treatments at various locations in Tinley Park. The contract has the option of 2 (two) – 1 (one) year renewals. This would be the first (1st) year out a possible 3 (three) year contract.

Background: The service contract was advertised February 9th, 2021 in accordance with state bidding laws; two (2) sealed bids were received. Bids were opened and read publicly on Thursday, February 25th, 2021 at 12:30 p.m. and received as follows:

<u>Contractor</u>	<u>Location</u>	<u>Program 1</u>	<u>Program 2</u>	<u>TOTAL</u>
TruGreen	Crestwood, IL	\$25,484	\$15,623	\$41,107
*Eternally Green Lawn Care	Frankfort, IL	\$29,980	\$29,980	\$59,960

* Did not meet bid specifications (calculation)

Budget / Finance: Funding in the amount of \$45,000 is requested in the FY22 Budget; Road and Bridge.

Budget Available	\$45,000
Bid Amount	<u>\$41,107</u>
Difference (Under Budget)	\$3,893

Staff Direction Request:

1. Approve the service contract for FY22 mowing contract for TruGreen in the amount of \$41,107.
2. Direct Staff as necessary.



**PUBLIC
COMMENT**

ADJOURNMENT